

# APPLICATION FOR EMPLOYMENT



Date of Application: \_\_\_\_\_

THIS COMPANY IS AN EEO EMPLOYER. WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, RELIGION, CREED, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, MARTIAL OR VETERAN STATUS, OR ANY OTHER LEGALLY PROTECTED STATUS.

Last Name	First Name	Middle
Street Address		
City	State	Zip Code
Telephone Number (s)		
Social Security Number		
Driver's License #/ State issued		
Email Address		

Have you ever been convicted of a crime or has your license revoked? ( ) Yes or ( ) No

\*A record of conviction does not necessarily disqualify you for employment consideration.

**FOR OFFICE USE ONLY**

Employee # \_\_\_\_\_

Hire Date: \_\_\_\_\_

Start Date: \_\_\_\_\_

Position: \_\_\_\_\_

Facility: \_\_\_\_\_

Shift: \_\_\_\_\_

Department: \_\_\_\_\_

Abuse Registry Checked

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

License and Certification

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

**ATTACHMENTS**

Resume

Applicant Interview

Position Applied For:	Years of Experience:	Date Available to Start:
Shift Preferred: ( ) Day ( ) Evening ( ) Nights ( ) Any	Do you prefer: ( ) Full-time ( ) Part-time	
Do you understand the requirements of the position you're applying for? ( ) Yes ( ) No Can you perform the physical requirements with or without reasonable accommodation? ( ) Yes ( ) No Have you ever been employed by Greenbriar Nursing Center or Azalea Gardens Nursing Center ( ) Yes ( ) No If so when? _____ Do know anyone employed at either facility? If so, who? _____		

# Employment Experience

Start with most recent or present job

<b>Employer:</b>	Dates of Employment:
Address	Salary:
Telephone number:	Supervisor:
Reason for Leaving:	
Job Duties:	
<b>Employer:</b>	Dates of Employment:
Address	Salary:
Telephone number:	Supervisor:
Reason for Leaving:	
Job Duties:	
<b>Employer:</b>	Dates of Employment:
Address	Salary:
Telephone number:	Supervisor:
Reason for Leaving:	
Job Duties:	

<b>Education</b> Name & Location of Schools Attended	Graduated: Y/N	Year Graduated	Major/Degree

If you did not graduate from high school, please circle last grade completed. 5 6 7 8 9 10 11 12  
List any other education, certificates, or trade skills you have received relating to this position:

Only U.S. Citizens or Aliens who have a legal right to work in the United States are eligible for employment.  
Are you legally eligible for employment in the United States? ( ) Yes ( ) No  
If yes, you must provide documentation verifying your legal right to work in the U. S.

**References: (Not family)**

1. \_\_\_\_\_  
Name Phone  
\_\_\_\_\_  
Address Years Acquainted

2. \_\_\_\_\_  
Name Phone  
\_\_\_\_\_  
Address Years Acquainted

3. \_\_\_\_\_  
Name Phone  
\_\_\_\_\_  
Address Years Acquainted

\_\_\_\_\_  
Applicant Signature Date